

Education Library

The Education Library provides information and research support services to faculty, students, and the UBC community. The Education Library collections include children's books, school texts, curriculum items, professional monographs, journals, online databases and research resources as well as microfiche and historical education material. Following the vision, values and directions of the UBC Library Strategic Framework, the Education Library seeks to advance the teaching, learning and research mission of the Faculty of Education and of the wider UBC community.

The Education Library strives to provide user-centred service; offering proactive and responsive information services to students, faculty, staff, and community members. As a workplace, it also strives to model the aspirational values of the UBC Library to be a respectful, healthy environment encouraging leadership, collegiality, diversity, individual growth and opportunity.

Student Librarian Position Description

Work Performed

The Education Library is seeking a Student Librarian to perform basic to moderately complex reference and research services. The student will conduct reference interviews with patrons, assess their information needs, and provide instruction in the use of key library resources such as the Library catalogue, branch website, indexes and databases as well as other Library resources. Student Librarians may also be asked to assist with workshops, either in-person or online, and provide troubleshooting help for technology and equipment used in the branch. Along with these informational, reference and research support tasks, successful applicants will be given opportunities to engage in special projects such as:

- Developing and revising curated booklists
- Engaging in service assessment
- Collection management and special collections
- Researching trends in librarianship
- Designing, developing, and updating instructional programs or materials in a variety of formats

Contribution to Unit Goals

Student Librarians employed by the Education Library support the branch in its mandate to contribute to the overall strategic and service goals of the UBC Library system while also gaining an authentic learning experience in an academic library. By providing effective reference and research support, students will learn to assist Library users in becoming more familiar with the Library's rich and varied resources, supporting research, learning and scholarship in the UBC community. By providing front line service to patrons, they support meaningful engagement with community users by making resources accessible,

and promoting information literacy skills required for lifelong learning. In contributing to collection management and development projects, Student Librarians support the Library's strategic goals of ongoing collection assessment, and making collections easier to discover, access and use. By working independently and collaboratively on projects, Student Librarians assist the Library in being forward thinking and responsive in its service provision.

Qualifications

- Successful completion of first term required courses in MLIS program
- Excellent oral and written communication skills
- Competence with navigation of online discovery and content tools
- Competence with variety of media tools.

Desired Attributes

- Initiative, creativity
- Reliability and flexibility
- Ability to work both independently and collaboratively
- Ability to receive direction and incorporate constructive feedback
- Growth mindset, curiosity
- Solutions based approach to problem solving
- Respectful workplace communication style and relationships with all colleagues
- Friendly, enjoys working with public, strong service acumen.

Student Learning Outcomes/Components

Student Librarians will work under general supervision of a Librarian in the Education Library and will work alongside all Library employees. They will receive mentorship in the field of academic librarianship as well as ongoing support to develop subject expertise in the field of Education. Student Librarians will be encouraged to set concrete personal learning goals of their own design that may serve to shape projects and tasks. Regular 'check ins' with supervising Librarian will be scheduled to provide opportunities to assess progress towards learning goals. Informal feedback will provide encouragement and support for reflection and self-awareness.

Student Librarians will find opportunities to apply their classroom learning in information practices, collections, bibliographic control, and assessment methods through authentic work experience. Successful applicants will develop and enhance their personal and professional development by:

- (1) Gaining experience providing reference and research support to faculty, students, and community users in a broad range of subjects;
- (2) Developing knowledge of education as an academic discipline and the wide range of research done by UBC within this vast field;
- (3) Developing knowledge of current issues and trends in education in British Columbia;
- (4) Expanding knowledge of education resources in a variety of formats, serving a wide variety of information seekers and practitioners;

- (5) Exploring, developing and refining information tools for direct use by Education Library users in person and via distance;
- (6) Expanding their network of professional relationships with established library colleagues, and
- (7) Producing concrete examples of work product to add to their personal and professional portfolios.

Rate of pay:

\$26.02/hr plus 4% vacation pay

To apply:

Send a cover letter and current CV to Wendy Traas (wendy.traas@ubc.ca).

Applications will be accepted until end of day March 31, 2025.